

## **TABLE TENNIS EMPLOYMENT OPPORTUNITY:** **PROVINCIAL TEAM COACH for MANITOBA TABLE TENNIS ASSOCIATION**

The Manitoba Table Tennis Association is the Provincial Sport Governing Body for table tennis in Manitoba and is a member of Table Tennis Canada. Our mandate from Sport Manitoba is to develop athletes, coaches and officials from the entry level up through high performance and to promote the overall concept of "Table Tennis for Life!"

We currently are accepting applications for the position of full-time "Coach/ Athlete Development Director" to start in September 2016.

**RESPONSIBILITIES:** Based out of Winnipeg, the employee will perform such duties, including but not limited to the following general descriptions:

- As Head Coach of Manitoba's Provincial Teams, develop, implement, manage and evaluate training & competition programs to prepare athletes for Canadian Championships, Canada Winter Games and other major events. Long-term, this will involve program integration with Manitoba's future "Sport For Life Training Centre."
- Coaching athletes in the gym is a major component but you may not need to run every practice but perhaps oversee and manage volunteer coaches as they help deliver your overall program...i.e. coach mentorship and development.
- Assist Executive Director and volunteers with long-term athlete development. You would be instrumental in helping to design and implement programs to attract new players to table tennis and in overseeing the development of such players in order to feed them into the high performance system. This would require some travel throughout Manitoba to schools and clubs.
- Assist Executive Director and volunteer leaders with funding/ grant applications and policy/ procedure documents in your areas of responsibility.
- Provide input to increase athlete and coach capacity and performance across all areas of the Association.

### **QUALIFICATIONS & JOB REQUIREMENTS:**

- Table Tennis minimum Level III or "Competition Development" (National Coaching Certification Program) certified or foreign equivalency.\*
- Relevant university Coaching, Kinesiology, Recreation or Physical Education degree is preferred.
- Knowledge of the Canadian sport system is an asset.
- Effective verbal and written English communication skills.
- Highly motivated, good team player but with ability to work independently.
- Good organizational, program planning, leadership, interpersonal and public relations skills are essential.
- Demonstrated analytical and problem solving ability combined with strong decision making skills.
- Fluent electronic workplace management skills: Microsoft Office & internet communications.
- Must be available evenings and weekends; flexible work hours.
- Driver's license and vehicle necessary for local travel.

### **REIMBURSEMENT & BENEFITS:**

- Target start date: September 6<sup>th</sup>, 2016.
- Salary: Commensurate with qualifications. Employee Benefits Package administered by Sport Manitoba (dental, medical, pension plan). Gas and meal allowance when traveling.
- Flexible hours.

### **REPLY TO:**

Please send letter of application and CV (resume) along with salary expectation to:

**Manitoba Table Tennis Association**

145 Pacific Avenue

Winnipeg, Manitoba, Canada, R3B 2Z6.

Tel: (204) 925-5690

Fax: (204) 925-5703

Email: [table.tennis@sportmanitoba.ca](mailto:table.tennis@sportmanitoba.ca) Website: [www.mtta.ca](http://www.mtta.ca)

**" A SPORT FOR LIFE "**

Thank you to all who apply, however only applicants screened for interview will be contacted. Upon receipt, a listing of references with permission to contact and evidence of credentials will be required prior to interview.

\*Partially certified candidates/ lesser certified foreign coaches may be considered if they are prepared to obtain required Canadian certification levels/ equivalencies .

